



MANSFIELD ADVOCATES FOR CHILDREN
Executive Council – Regular Meeting
 Wednesday, May 9, 2012

MINUTES

MEMBERS PRESENT: G. Bent (co-chair), P. Braithwaite, P. Doyle, C. Guerreri, K. Grunwald (staff), J. Higham, K. Krider (staff), MJ Newman, E. Soffer Roberts, J. Stoughton (co-chair), and J. Woodmansee (staff),

| WHAT (Topic) | DISCUSSION | OUTCOME |
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| Call to Order | G. Bent called the meeting to order at 1:16pm. | |
| Minutes | <p>Approval of April 11, 2011 Minutes.</p> <p>It was noted that MJ Newman should be added to Members Present.</p> | <p><u><i>Motion</i></u></p> <p><i>J. Higham moves to approve the 4/11/11 Minutes with the correction noted. MJ Newman seconds and the motion passes unanimously (4-0-0).</i></p> |
| Follow-Up | <p>Task and Timeline Chart for Community Plan Elements, April 2010 through March, 2011 and Timeline Mansfield's Implementation Process, February 1, 2010 through March 31, 2012.</p> <p>K. Krider requested previously that all three (3) Teams review this timeline and determine whether or not it remains relevant and should be adhered to. The Community Connectedness Team determined that it was no longer relevant and communicated this at the full MAC meeting on 5/2.</p> <p>MJ Newman stated that it is no longer a useful tool for Successful Learners and P. Braithwaite agreed on behalf of the Health Team.</p> <p>Succession of MAC Chairs</p> <p>K. Krider and J. Stoughton provided a draft "MAC Succession Plan for Leadership."</p> <p>Members discussed if a nominated individual must be a member of MAC. Members agreed that if someone were to be nominated they would need to be appointed by the Town Council. It was suggested that at least six (6) months prior to the term end that the search committee be formed. P. Doyle suggested that the August language be revised to allow the collaborative leeway in case a quorum is not present at the August meeting.</p> <p>Members discussed how the EC will be involved in approving candidates for nomination. It was agreed that the Nominating/Search Committee will bring the list of candidates to the EC council. A timeline for the process</p> | <p>The Timeline Chart is deemed to no longer be relevant by all three teams and therefore will not be used as a tool.</p> <p>K. Krider will look into finding a tool that will work for the teams.</p> |

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| | <p>would include: in June the candidates will be brought to the EC; in July the candidates will be introduced to the full MAC; and, the full collaborative vote will occur in August.</p> <p>With regard to the voting margin it was agreed that it should be a consensus in order to keep the decision making process of MAC consistent.</p> <p>It was also agreed that in the event of a resignation of a co-chair during their term, the EC will appoint an interim co-chair.</p> <p>Members discussed the co-chair's roles in staff evaluations. K. Grunwald stated that he is charged with the evaluation of the Coordinator and that thus far he has not sought feedback from the co-chairs in the past. It was agreed that under the section of Duties and Descriptions of the Co-Chairs language be added "work with the Director of Human Services to give input and feedback into the evaluation of the Coordinator." It was also suggested that language be added to that section to include that a co-chairs duties include, "being a signatory of grant applications and assisting in the grant writing process."</p> <p>Decision making chart G. Bent provided a draft document entitled "Decision Making Guidelines for Policy Involvement." Members discussed the purpose of this document and suggested that its purpose be clearly identified at the top of the document.</p> | <p>K. Krider will revise the draft and email it to the EC.</p> <p>G. Bent will revise the draft and email it out to the EC.</p> |
| New Business | <p>Community Champion K. Krider explained that identification of a Community Champion is one concern as identified on the Community Assessment Tool. Members discussed the purpose and role of a MAC Community Champion and many names were brought forward for discussion.</p> <p>Resignations K. Krider reported that E. Tulman has resigned from MAC in order to concentrate her efforts on the Playground Committee. Also, MJ Newman has resigned as Chair of the Successful Learners Team.</p> <p>MJ Newman explained that her resignation is so that she can chair the One Book Project and she nominated herself and Lisa Young to co-chair this strategy team.</p> <p>Team vs. proposal time Members discussed confusion in MAC around Team versus Strategy Team time at the meetings and all agreed that clarification is needed. Members reviewed what each of the three Teams is currently working on. It was agreed that the One Book Project should become an ad hoc committee of MAC and meet separately from MAC, much like the Playground Committee.</p> <p>Members agreed that the transportation strategy team is moving forward and is directly linked to the Community Connectedness Team because of the information received</p> | <p>K. Krider will follow-up with contacting some of the individuals mentioned.</p> <p>J. Woodmansee will follow-up with the Town Clerk regarding formation of another ad hoc committee.</p> |

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| | <p>from the survey.</p> <p>P. Doyle reminded members that any programming must fit into the Plan.</p> <p>J. Higham offered to move to successful learners after the presentations to the Town on the survey. After the presentations the Community Connectedness Team can concentrate on transportation.</p> <p>Members discussed how the One Book could, depending on the book chosen, fit directly into the work of the Health Team.</p> <p>Members also discussed how the Health team might consider joining forces with the Wellness Committee.</p> <p>It was proposed and that MJ Newman stay on as team leader for Successful Learners until June.</p> | <p>The proposal was unanimously affirmed and MJ Newman will continue on as chair of the Successful Learners Team until June.</p> |
| Action Updates | <p>Updates from strategy teams:</p> <p>Transportation</p> <p>K. Grunwald reported on the work that this group has accomplished and that next month he will have a survey to be approved by the EC. He noted that survey locations include: Holinko Estates; Northwoods, Maplewoods, White Oak, Woods Edge; and, Colonial Townhouses. He also noted that only families with school age children will be surveyed and that ten (10) responses from each location would do. An announcement will go out ahead of the survey and the goal is to conduct the surveys during June and July.</p> <p>It was suggested that perhaps families could be surveyed while visiting the Books on the Bus this summer.</p> <p>One Book</p> <p>J. Stoughton reported that a book has not yet been chosen.</p> <p>Plan Re-write</p> <p>K. Krider reported that she continues to attempt to make contact with the consultants listed on the GMF website.</p> | |
| Adjournment | <p>The meeting adjourned at 2:50pm.</p> <p>Next MAC meeting, Wednesday, June 6, 2012, Dinner 5:00pm, Meeting 5:30pm – 7:30pm</p> <p>Next Executive Council meeting on Wednesday, June 13, 2012, 1:15 – 2:45 at Town Hall in Conference Room B</p> <p>Agenda topics: Please send to Kathleen at kriderk@mansfieldct.org</p> | |

“All Mansfield Children ages birth through 8 years old are healthy, successful learners connected to the community.